

**Village of Port Dickinson
Monthly Board Meeting
December 11, 2012
Port Dickinson Elementary School**

Officers Present:	Mayor	Kevin M. Burke
	Trustees	Michael Cashman James DeGennaro Richard Felo
	Attorney	Jeffrey Jacobs
	Clerk	Susan Fox
	Treasurer	Cheryl Miller
 Absent	Trustee	Robert Aagre

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

PUBLIC HEARING: Proposed LOCAL LAW OF THE VILLAGE OF PORT DICKINSON AMENDING CHAPTER 49 OF THE VILLAGE CODE ENTITLED "SEWERS

Mayor Burke explained that the changes were being made to the Village Code to comply with changes that had been made by the Binghamton-Johnson City Joint Sewage Board pertaining to new and modified connections.

Motion by Trustee Felo seconded by Trustee Cashman, to close the Public Hearing

AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE

Motion by Trustee Cashman, seconded by Trustee Felo, for approval of the minutes of the November 13, 2012 meeting.

AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE

PUBLIC COMMENT:

- Comment from former Trustee Horoschak thanking the Board for follow-up on the removal of utility poles on Chenango St.
- Comment from former Trustee Horoschak thanking the Board for changing the water & sewer billing method. Mayor Burke responded to a question regarding the rate paid by outside users. He stated that they pay an operational charge to the Village and a processing charge to the Binghamton-Johnson City Joint Sewage Board
- Question from S. Wood regarding elevator. Mayor Burke responded that the elevator project is within budget and Joe Fronda will be assisting with some of the work, on an as-needed basis to save on costs.
- Question from S. Wood regarding Sewer Board meetings. Mayor Burke responded that the Village Engineer attends all public meetings on behalf of the Village and other municipalities he represents.

TREASURER'S REPORT:

Written report on file with the Village Clerk.

AUDIT AND PAYMENT OF CLAIMS:

Motion by Trustee Felo, seconded by Trustee Cashman, to pay claims No. 1-40, 51-56 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$113,355.55

AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE

Motion by Trustee Cashman, seconded by Trustee Felo, to pay claims No. 41-44, 50 as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$2,196.52

AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE

Motion by Trustee DeGennaro, seconded by Trustee Felo, to pay claims No. 12, 17, 45-48 as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$5,619.77

AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE

Motion by Trustee Felo, seconded by Trustee Aagre, to pay claims No. 1, 49 as listed on the Abstract of Unaudited Vouchers for the Capital Projects Elevator for \$16,694.11

AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE

COMMUNICATIONS:

COMMITTEE REPORTS:

Administration/Community Association: Written report on file with the Village Clerk.

Parks/Water/Sewer: Trustee Cashman reported that the backstop project at the Park has been completed.

Planning Board: None

Public Safety: Written report on file with the Village Clerk.

Public Works: Finishing leaf pickup and getting equipment ready for winter. The cut saw needs to be replaced at a cost of about \$875.00. It is used by DPW, Parks and Water Departments.

Zoning: None

OLD BUSINESS:

Hang tags have been printed to leave on doors of residents who are putting their garbage out too early or not removing empty cans. There have been complaints about the 5:00PM time for putting garbage out as it is now dark at that time.

RESOLUTIONS:

1. Resolution approving Mayor's reappointment of Herbert Kline as Village Attorney for a term to expire December 31, 2013 and Jeffrey A. Jacobs as Deputy Village Attorney for a term to expire December 31, 2013.
2. Resolution approving Mayor's reappointment of Susan Fox as Village Clerk for a two-year term to expire December 31, 2014.
3. Resolution approving appointment of Cheryl Miller as Village Treasurer for a two-year term to expire December 31, 2014.
4. Resolution approving the Mayor's appointment of William Broderick as Building Inspector for a one-year term to expire December 31, 2013.
5. Resolution approving the Mayor's appointment of John Broughton as Code Enforcement Officer for a one-year term to expire December 31, 2013
6. Resolution approving Mayor's reappointment of Corina Beames as Deputy Village Clerk for a term to expire December 31, 2013.
7. Resolution approving Mayor's reappointment of Robert Blakeslee and Roger Shaller as Village Historians for a term to expire December 31, 2013.
8. Resolution approving Mayor's reappointment of Philip Westcott as member of the Planning Board for a term to expire December 31, 2017.

9. Resolution reaffirming mayoral appointment of ad hoc members for the Zoning Board of Appeals - Ryan Grace and Patrick Harrington, and Planning Board – Charles Harding.
10. Resolution approving Robert Shields, Edward Corcoran, Robert Aagre as members to the Tree Board.
Motion by Trustee Felo, seconded by Trustee Cashman, to approve resolutions 1-10.
AYE TRUSTEES CASHMAN, DEGENNARO (resolution 1-3, 5-10), FELO
NAY DEGENNARO (resolution 4 only)
11. Resolution reaffirming and re-adopting resolutions establishing Procurement Policy adopted February 14, 1995 and Cash Management and Investment Policies adopted December 14, 1993
12. Resolution designating the following Tuesdays of each month as Village Board meeting nights at Port Dickinson Elementary School
Second Tuesday – Regular Village Board Meeting 6:00pm
Fourth Tuesday – Work Session 5:00pm
Except the months of July and August when said meetings will be held at Village Hall.
15. Resolution appointing the Press & Sun-Bulletin as the official newspaper for 2013, and requiring the applicant on a zoning matter or an environmental matter to pay the cost of such publication in the official newspaper of the Village.
16. Resolution naming all commercial banks in Broome County as depositories for Village funds.
17. Resolution reaffirming the Village Hall Use Policy adopted 10/8/2002.
18. Resolution reaffirming the Village Employee Personnel Policy adopted 11/12/2002 as amended.
19. Resolution requiring all vouchers to be submitted to the Village Clerk's office before noon on the Monday prior to the first Tuesday of each month to qualify for audit and payment at next regular Village Board meeting.
20. Resolution establishing reimbursement of travel and mileage expenditures incurred in 2013 for travel and use of private vehicles on Village business at the Internal Revenue Service (IRS) rates prescribed for 2013.
Motion by Trustee Felo, seconded by Trustee Cashman, to approve resolutions 11-20.
AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE
21. Resolution authorizing payment in advance of audit on claims for public utility services and postage.
22. Resolution setting the date for the next organization meeting as December 10, 2013.
23. Resolution authorizing the Mayor and Trustees to attend any and all meetings of the Broome County Association of Towns & Villages.
24. Resolution designating the bulletin board on the south wall inside the main front door as the official place for posting legal notices by the Village Clerk.
25. Resolution renewing the agreement with Phelps Creek Associates for lawn mowing and snow removal if the property owner does not do so within time allowed.
26. Resolution calling for uniform standards for levee safety and the provision of a continuous flood insurance program.
Motion by Trustee DeGennaro, seconded by Trustee Felo, to approve resolutions 21-26.
AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE
27. Motion by Trustee Cashman, seconded by Trustee Felo, for a Resolution approving the SEQR determination for LOCAL LAW OF THE VILLAGE OF PORT DICKINSON AMENDING CHAPTER 49 OF THE VILLAGE CODE ENTITLED "SEWERS"
AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE
28. Motion by Trustee Cashman, seconded by Trustee Felo, for a Resolution approving A LOCAL LAW OF THE VILLAGE OF PORT DICKINSON AMENDING CHAPTER 49 OF THE VILLAGE CODE ENTITLED "SEWERS"
AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE

NEW BUSINESS:

- Motion by Trustee Cashman, seconded by Trustee Felo, for a Public Hearing on 1/8/13 at 6:00pm on a proposed law amending Section 30-3A of the Village of Port Dickinson Code.
AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE

- Motion by Trustee Felo, seconded by Trustee Cashman, for a Public Hearing on 1/8/13 at 6:00PM on a proposed local law regarding parking between the curb and sidewalk
AYE TRUSTEES CASHMAN, DEGENNARO, FELO
NAY NONE

- There will be no Work Session in December
- Mayor Burke reported that the Elevator project is progressing and NYSEG has started working on the electrical service. The elevator shaft and vestibule are done.
- Mayor Burke will be attending a 12/13/12 Flood Task Force meeting
- ISO has completed their evaluation of the Fire Department and water system
- January 2013 Work Session will cover financial procedures and retirement issues.
- Mayor Burke thanked Trustee DeGennaro for his years of service to the Village.

Motion by Trustee DeGennaro, seconded by Trustee Cashman, to adjourn at 6:40 pm.

Respectfully submitted,
Susan E. Fox, Village Clerk